Setting up Internet Explorer browser on your Computer System

1. Open Internet Explorer browser on your Computer

2. Go to **Menu Bar** → click on **Tools** → click on **Internet Options** → click on **Security** tab → click on **Trusted Sites** → click on **Sites** button (below). A new window will get opened.

3. Add Tick Mark appearing ahead of **Require Server Verification (https:) for all sites in this zone**.

4. Add website address – https://***.maharashtra.etenders.in** in **Add this website to the zone:**. If the website address is successfully added, you will see the address of the website in the box given.

5. Click on **Close**. Trusted sites window will get closed.

6. Now, click on **Custom Level** button. **Security Settings – Trusted Sites Zone** window will get opened.

7. Click on **Reset to:** drop down menu → select the **Low** option → click on **Reset** button. A warning message will appear. Click on **Yes**.

8. Now, click on **OK**. Security Settings window will get closed.

9. Now, click on **Apply** and, then click on **OK**.

Regional Settings on Computer System

1. Click on *Control Panel* in *Start Menu*.

2. Select *Region and Language* *settings* option.

3. Select language under *Format:* drop down box as *English (United States)*.

4. Set **Short Date:** as MM/DD/YYYY.

5. Set **Long Date:** as Month, Day, Year.

6. Click on **Apply** and, then click **OK**.

User Account Settings

- *For Windows Vista*

  1. Click on *Control Panel* in *Start Menu*.

  2. Select *User Accounts*.

  3. Select *Turn User Account Control On and Off*.

  4. Uncheck *Use User Account Control (UNC) to help protect you control*.

- *For Windows 7*

1. Click on *Control Panel* in *Start Menu*.

2. Select **User Accounts and Family Safety**.

3. Select **User Accounts.**

4. Select **Change User Account Control Settings**.

5. Set it to **Never Notify**.

Note:

- **Users Procuring digital Certificate Needs to Ensure that they procure a pair of two certificates one for the purpose of Digital Signature, Non-Repudiation and another for Key Encipherment**

- *No changes to be made by the Users using Windows XP except as mentioned below.*

<u>Minimum requirement for usage of SHA-2 Digital Signature Certificates</u>

1. Minimum OS Requirements:

   - Windows XP (Service Pack 3)

   - Windows Vista - Business, Enterprise and Ultimate editions.

   - Windows 7 - Professional, Enterprise and Ultimate editions

2. Browser Requirement: Internet Explorer 7 and above